

Meeting Minutes

CHRISTMAS VALLEY PARK & RECREATION DISTRICT

Regular Board Meeting

Wednesday, March 02, 2016 at 9:00 a.m.

Christmas Valley Park and Recreation Office

Opening Meeting:

Meeting was called to order at 9:00 a.m. by Board Chairperson, Shara Shumway.

Also present were:

Board Member, Glenna Wade
Board Member, Barbara Ferrando
Board Member, Ron Wilson
Board Member, Wanda Lanier
Patty Effingham
and Office Manager, Mark Joseph Russell

Minutes from the Last Meeting:

The meeting minutes from February, 9th, 2016 were read.

A motion was made

by Wanda Lanier to accept the minutes from the last meeting as read.

It was seconded by Barbara Ferrando

All ayes – motion passed unanimously.

Financial Report:

Patty distributed copies the Financial Report for Board members to review.

A motion was made

by Ron Wilson to accept the financial report, and pay the bills, including the J.W. Kerns bill.

It was seconded by Barbara Ferrando

All ayes – motion passed unanimously.

Budget:

In the current budget, Patty pointed out a difference in Grant Income vs Grant Expenditures. Also, in the current budget there are not enough designated payroll funds for Golf Course crew and the Office Manager position to finish out the fiscal year. So those numbers will need to be adjusted in the budget.

A budget hearing will need to take place in April. April 12, 2016 is the planned date of the hearing. A notice of the hearing will need to be in the April 1, 2016 Desert Whispers.

A motion was made

by Barbara Ferrando have Mark work 20hrs a week and no more. Any “special circumstance” overages need to be noted on his timecard, so the proper source can be billed. In addition, the office will only be open to the public Monday – Thursday for four hours a day, and Mark will use his additional 4 work hours each week as he sees fit according to his work load.

It was seconded by Ron Wilson

All ayes – motion passed unanimously.

Bank Account:

In order to keep the “Reserve” account active (according to the bank’s definitions) it was suggested to transfer \$3655 from the General Fund to the Reserve account.

A motion was made

by Glenna Wade to transfer \$3655 from the General Fund to the Reserve account.

It was seconded by Wanda Lanier

All ayes – motion passed unanimously.

Internship:

There was some discussion concerning a possible internship with the District. Possibly an intern could work on the process of expanding the district. There was a generally favorable response from The Board concerning this idea.

Golf Course:

A work session is scheduled for Sunday, March 13 at 2:00 pm to discuss the hiring of grounds crew for the new season. Meeting to follow.

The Honda motor has arrived.

There was some additional discussion about railroad ties and wind deflection for sanding.

Playground:

The wood-chip project is in process.

Desert Whispers & Office:

It is the decision of The Board that if Xerox does not present a complete solution to the lack of functionality of the new machine by Friday, March 4, 2016 – then Xerox is to come take the machine away. Mark is to notify Xerox of this decision.

Closing:

A motion was made

by Wanda Lanier to adjourn the meeting

It was seconded by Barbara Ferrando

All ayes – motion passed unanimously.

Meeting was adjourned at 10:10 a.m.

Respectfully submitted by Mark Joseph Russell.