

Meeting Minutes

CHRISTMAS VALLEY PARK & RECREATION DISTRICT

Christmas Valley Park and Recreation District

Regular Board Meeting

Tuesday, February 11, 2020 at 9:00 a.m.

Christmas Valley Park and Recreation Office

Opening Meeting:

Meeting called to order

at 9:00 a.m. By:

Board Member, Glenna Wade

Also present were:

Board Member, Barbara Ferrando

Carl Shumway

Board Member, Shara Shumway

Mr. & Mrs Bahena

Board Member, David Uran

Rena Dunne

Board Member, Frank Crocker

Terry Crawford

Patty Effingham

and Office Manager **Lisa Cooper**

Minutes:

Minutes from the January 14, 2020 regular meeting were read.

A motion was made

by: Barbara Ferrando: to accept the minutes as read,

It was seconded by: Frank Crocker

All ayes – motion passed unanimously.

Financials:

Patty Effingham:

A motion was made : by Shara Shumway: to accept the Financials and pay all the bills.

It was seconded by: Barbara Ferrando

All ayes – motion passed unanimously.

Letters :

Becky Womack: Rodeo Grounds has a water leak, water has been turned off. Becky and Dave put the old gates back up.

Bobbie Nicolaidis: Proposal to state a Exercise program at the Community Hall.

Glenna: I don't have a problem with this other then some of the days interfere with other things.

Thursdays are taken every other week and Wednesday is booked for another program. If it takes off I am not opposed to even getting a big screen T.V.

Shara: Lisa and I where just talking about that. We could mount it to the wall so no one can walk off with it, and even a DVD Player

Chris Sugg: Regarding Internet Proposal

Glenna: Anyone here Chris Sugg's? He said he has some monitors, don't know what kind. He would being willing to donate. We will table this for now.

A motion was made by: Shara Shumway to Accept Bobbie Nicolaidis Proposal for Exercise Classes for days the hall is not in use.

It was seconded by: Barbara Ferrando

All ayes – motion passed unanimously.

Public Comment:

Terry Crawford: A lot of the people involved over the years would like to have the 4th of July Tournament renamed in honor of Shawn Berberick. For better or worse he dedicated most of his life to the care of the course.

Shara: Do you know or have any information on a service or anything like that?

Terry Crawford: I think his brother and sister will be up this weekend, but don't know how fast they are going to be able to put anything together, might be down the road. Maybe you can pop in on them at Shawn's place. Russ has Shawn's phone so you can call it. Right now they are in the process of trying to track down his girls.

Perfecto Bahena:

I submitted a letter to the board regarding above ground fueling. So, I am here to follow up. I have a lot of research done on the process. A little about me, I am a Pilot for American Airlines, I am an

AMP, also a IA Inspection Authorization and also Aircraft Mechanic. My plan is to make this my retirement home.

Glenna: So, we did discuss it. We already own a piece of land that did have pumps on it and is somewhat set up for a tank. We don't own any of the buildings just the lot.

Perfecto Bahena: Are there any tanks there?

Glenna: I don't know for sure what is all there I think everything was removed. DEQ did a lot of work there, there was apparently leaks or something so they did the work cleaning it up. It's the property between the red hangar and the trailer that is up for sale. I think it would be in our best interest if we were going to establish something like that it should be on our own property, However, we are not opposed to having people help us and work out the kinks if that is something you would be interested in.

Perfecto Bahena: So you want the airport to run the fuel pumps? Or you want...

Frank: I don't think it would be financially advisable for the airport to run the fuel

Perfecto Bahena: That's where I come in in, I can do that I have my son who is a IT engineer he can do all the point of sale. I came here looking for the hangar that was for sale, it was just a small lot and the hangar was falling apart and Lisa introduced me to Shara. It's a pilot's dream to have his own hangar and things. I think we can make it grow here at the airport. I think we need fuel here for the air planes so someone don't get stuck here.

Glenna: Paisley has a fuel station and they no longer use it and are looking to get rid of the tanks.

Perfecto Bahena: I have looked at new tanks and they go for about 15K to 35K. If the tanks are not that old in Paisley and look good I wouldn't mind going to look at them. To me its best if I get new equipment, that way I don't have to worry about leaks or any problems. Do you have a point of contact in Paisley.

Glenna: I don't even know. It would only take me a minute to find out.

Carl Shumway: At one time the County Road Department offered those tanks. (Fort Rock) and I think that is still a possibility and the reason that they would do that is when they was originally put in there there was more of emphasis with the road department on the Fork Rock end so they needed larger drops of fuel. They don't need that any more. At one time they were to be donated to Park and Rec..

Perfecto Bahena: On my way back I will take at a look at that.

Shara: So those are what we envisioned on using for the airport fueling.

Perfecto Bahena: That would work. And if you guys like what I want to do and we can work something out that would be fine. Less money out of pocket for me.

Shara: Let Lisa know what you think and we will get a hold of Brad Winters

Perfecto Bahena: Okay so how would this work? Because what I'm thinking if I bring all my techs and everything it will be my business not just a manager. Will you be leasing the tanks to me? Or the land?

Shara: Well I guess we have to. Well if you bought tanks where would you put them?

Perfecto Bahena: Where ever you guys have the location for them.

Glenna: See I for see something like that down the road where we own the land, you own the tanks but if we own it all, put it all in, set it up do whatever. So yes a possible lease or whatever. None of us want to sit and watch fuel tanks or get phone calls that someone needs fuel.

Frank : Or do fuel testing.

Perfecto Bahena: I will be doing all that stuff since it will be my business. I know we need the fire department to certify all that stuff and the FAA to certify that. That's what we need to do. If you own the land and tanks all I have to do is own the fuel. Now this is just me being a pilot and airplane owner you might want to put it a little closer . Those tanks are not big they might we able to be put side by side. So what's next for me to do? Look at the tanks?

Shara: Yes look at the tanks and we will check the regulations and what we need to do.

Community Hall: Wall Boards and Lighting

Lights are done. Still working on Bathroom wall need 3 more sheets of wall board.

Rodeo Grounds: Leak

Shara: Maybe have community service repair.

Rena Dunne: I gave Lisa the dates for the Farmers Market. We would like to do it the 2nd and 4th Saturday of the month this year, Starting May 9th.

Shara: Your the only game as of right now.

Rena Dunne: The only problem I see is the campers over there and how do we let them know about the market. Need to have a way to only have handicapped able to drive in. Do we have to do the Sender forms again this year? What do you think about calling it an Annual Market?

Glenna: I would like to see some effort over there this year. If we going to hire all these employees they need to multi task. If traffic becomes a big deal you can always open the back end and tables can be moved. We can have Gwyn make a metal sign that says Handicapped Card Entrance Only.

As far as Annual goes we don't care.

A motion was made by: Glenna Wade that the Farmers Market do the same as last year for the first 3 years that the market goes.

It was seconded by: Shara Shumway

All ayes – motion passed unanimously.

Airport:

Billing for Airport Ingress/Ingress Permits:

Frank: It was my understanding if they don't have a plane we have to block the access

Glenna: If they don't have an agreement, they don't have to have a plane, they may have friends or family who do. Now if they don't pay or sign an agreement then yes we can block it. Lisa do you remember what the increase was?

Lisa: No, but it's attached to your folder

Patty: Have we been blocking access?

Shara: No

Perfecto: We have a lot, but I don't have anything yet do I need to sign something

Shara: When you are set up you can sign everything.

Frank: You need to check that on the Ingress/Egress thing because I think you really have to have a plane, otherwise they can be driving up and down the runway.

Glenna: We have been over this like a 100,000 times. Ron was very thorough about going over this with the FAA. And he made sure we was in compliance

Shara: We have an Attorney that writes up the contract so we are covered.

Porta Potty:

Glenna: Jeff said for \$100.00 he will take our ports potty and remove the base and fix it all . Shara and I have talked about putting a form over there for a pad, and see if we can get Dale if he has extra cement to just swing by and dump it there. As long as we have it ready.

Shara: Okay so the DEQ has shut down one location where the Sanitation Department dumps waist in Paisley. So, for now they can't dump and we don't know how long that will be down.

Glenna: Will call Jeff with the okay. Jeff also has a way to stabilize it.

Cameras:

Glenna: Anyone know where the cameras are? We need to find out if they was ever bought and if so where are they. It would be nice if the pilots could connect to our web page and see real time. And we can look to see what planes are on the runway. Ron Wilson got a grant for it. Lisa can you contact Ron and find out?

Frank Crocker: I would like to have Ron's key to the airport.

Glenna: Why?

Frank Crocker: How about for getting into the electrical vault

Glenna: Okay, for?

Frank Crocker: Maintenance, being able to see what is there, if anything needs cleaned.

Barbara: It would be a good idea if he had keys so he could just go ahead and do it.

Glenna: I don't have a problem giving you keys.

Shara: Is that the only key for out there? I just want to make sure we have extras. And Glenna do you want to touch on meeting with Century West the other day?

Glenna: Some in the cabinet in here. So, I met with Century West the other day. They went over Oregon Developmental. All they want to do is a survey. And we still need to get hold of the Road Maintenance people about the runway and doing an overlay. They will do a chip seal and then an overlay. In 2025 we will have to redo the entire runway. We have to spend the money either way.

A motion was made by: Glenna Wade to let Jeff fix and replace the porta potty for the \$100.00

It was seconded by: Shara Shumway

All ayes – motion passed unanimously.

Multi Purpose Field: Nothing

Desert Whispers:

Golf Course: Golf-week Renewal

Shara: I would have to say no to renewing the Golf week . No one is reading them.

Glenna: I agree

Carl Shumway: The content pressure system, I think Phil is doing that this week, that is why the power was turned off.

David: Yes, we thought a bird had taken out the power and then found out it was Phil who had it turned off. I came down to turn the water on to the lake and no power.

Shara: It would be nice if someone would tell us when they are doing that.

Carl Shumway: Cheek grass spraying. Trying to get more information for the board on that on who is legal to spray that.

Glenna: John Chapel, he sprays right?

Carl Shumway: No he's all done, retired from that

Glenna: No, his son

Shara: We was told that John's son can spray.

Carl Shumway: I'm not aware of that. I found that it should of been sprayed last fall but can still be applied now if you do it as quick as you can. It will do some good but not at 100% and then they suggest coming back and apply it again next fall and then you should be good for some time.

Glenna: So, is that like something the Taylor's or Adam's do?

Carl Shumway: The only people I know that can do that out here is Stan Adams or Aaron Holbrook who is out of Silver Lake. Stan has the big wagon and I have asked him to give you a price and never heard back. I talked to Aaron and he is available and we talked about the product that should be used. I talked to Sid Robinson at Central Oregon Weed Spraying and he's too busy but gave me the name of what products to use. (Plato 6oz a ac.) Looking at the cost of around \$350.00 for spraying cheat grass. You can't wait another mo. If you do you may as well forget it.

Glenna: So does it kill the grass or just the seed?

Carl Shumway: It's going to stop anything new. So that's what I found out.

David: This is something that will have to be done periodically until it is under control.

Carl Shumway: The guys I have talked to say that if you do it now and spray again in Fall you should be good for a couple of years. Shara has the number and he will need to be shown where to spray. I am willing to do that. And I am assuming that you are going to be doing interviews soon.

Glenna: We are taking applications until the 14th

Carl Shumway: My thought is you can't wait. You can't keep putting things off because your going to get caught and I think the applicants need to know. I would suggest you hire 2 people and let them figure out what's in the shed and how to use the machines. They will have to be shown the course and what to do. Some of the golfers are willing to help including myself.

Larry Turnbow stopped by to let us know that he was going to Shawn's to pick up the tractor that belongs to another family.

Glenna: I was told by someone one of the Volunteers said he wanted to sell it to Park and Recreation for like \$700.00 so maybe let Larry know we are still interested.

Golf Carts:

Greg R. Sent some pictures of Golf Carts. I don't know who all he talked too, but he has a friend who has a golf course and is looking to sell a couple of carts. The cost would be \$3,700.00 each.

Shara: I was thinking we need to double check with Patty and make sure we have enough in our budget to buy. Might be able to move some money around. We can only go over so much.

Glenna: We have a total of 18K in capital outlay. The golf course doesn't have any utility, it all comes out of the lake really. I could see us buying one more.

Shara: There is not a lot of room over there, so if we get a shed for out there. I have a few estimates and they are like \$400.00 to \$700.00 for a 10 x 15 they're not real tall. Something to think about.

Glenna: If that's all its going to cost for one I don't have a problem with that.

Frank: Probably need to have a man that knows what needs to be in go look at it.

Glenna: I find that to be very insulting!

Frank: Okay a person

Glenna: We have all been in there and know.

Golf Applications:

Glenna: We are still taking applications until Friday the 14th and we can do interviews what Monday the 17th.

Office: Under the sink water heater.

Shara: The cost of the heater will be 60 to 110.00 for a small one like that. Its a plug in.

Library:

Shara: I have the letter I wrote for the lease increase and we all have to mutually agree, and last time we revised the lease they did not mutually agree. But, they signed the new lease back then. Last time it was only 50% increase. I will forward this to Lisa and she can send it to the Main Library

A motion was made by: Glenna Wade to accept the letter as written and send it.

It was seconded by: Barbara Ferrando

All ayes – motion passed unanimously.

Closing:

Meeting adjourned at: 11:00 AM

Respectfully submitted by: Lisa Cooper

Approved by the CVPRD Board