

Meeting Minutes

CHRISTMAS VALLEY PARK & RECREATION DISTRICT, DBA

North Lake Park and Recreation District

Regular Board Meeting

Tuesday, April 10, 2018 9:00 a.m.

Christmas Valley Park and Recreation Office

Opening Meeting:

Meeting called to order at 09:15a.m. by Board Chairperson, Ron Wilson
Also present were: Board Member, Glenna Wade
Town Guest: Allen (Unknown) Board Member, Barbara Ferrando
Patty Effingham
and Office Manager Lisa Cooper

TIMED ITEMS:

9:15 a.m. - Session Called to Order

Motion made by Ron Wilson and 2nd by Barbara Ferrando All ayes by members present:

Minutes from March 13th 2018 was read by Ron Wilson and 2nd by Barbara Ferrando.

Motion made by Ron Wilson and 2nd by Barbara Ferrando. All ayes by members present: to accept the Budget and pay the bills.

Motion made by Glenna Wade and 2nd by Ron Wilson All ayes by members present:

Bank Signers are approved by all attending Board Members that the following Current Board

Members be approved to sign including: Patty Effingham

Ron Wilson, President

Jack Mason, VP

Glenna Wade, Secretary

(Approved)

Barbara Ferrando

Motion made by: Rob Wilson and 2nd by Glenna Wade and All ayes by members present:

Rodeo Grounds: Set aside \$ 800.00 to install 3-4 RV spots with full hook-ups

(Approved)

Motion made by: Glenna Wade and 2nd by Barbara Ferrando and All ayes by members present:

Trees: Set aside \$ 100.00 for trees along Fire Department and \$ 50.00 for Fertilizer.

(Approved)

Motion made by Barbara Ferrando 2nd by Glenna Wade and All ayes by members present:

Community Hall: Donation of Community Hall for the Spay and Neuter Clinic on June 8, 9 and 10th.

(Approved)

Motion made by Glenna Wade and 2nd by Barbara Ferrando and All ayes by members present:

Office will be open Tuesday – Saturday 9am – 2pm = 5 days a week and 5 hours a day for a total of 25 hours.

(Approved)

Motion made by Ron Wilson and 2nd by Glenna Wade and All ayes by members present:

Increase of pay to Lisa Cooper from \$ 10.25 hr to \$12.50 hr and Retro active April 1, 2018

(Approved)

Other Business:

Golf Course:

New Schedule for Shawn to follow. Major change Rough on Mondays Greens on Tuesday and Friday, Wednesday, Thursday Fairways. All tees have been plugged, sand has arrived, Shawn should have started Monday April 9, 2018 spreading it.

Golf balls and Clubs need to be accounted for and moved to storage area close to office.

Due to Golf season just starting the expenses will be starting and need to budget in possible extra funds.

Community Hall:

Question was raised about a certified kitchen at the Hall. Community hall is not certified and can not use the wording as CAFE this is according to Ins. Policy. Barbara Ferrando to handle this project. Hold off on reserving Community Hall more then 30 days out. Board will revisit this subject at a later

date. Keys for the Hall should be released and signed for the morning of event if event starts after 9am.

Terri Crawford made a complaint about items used to clean the Hall. No lemon pine-sol please it makes her sick.

Employment Question was raised about Shawn being hired as grounds keeper and it was raised that there was 2 ayes and 1 nay . No information as to what pay is or responsibilities are. This needs to be re-addressed. Might have to have a special meeting regarding.

Hire Packets : No hire packets have been done by Shawn or Lisa. Please do right away

Budget meeting in May 2018 and Board Members will have to be ready to approve Budget .

Need to post Board seat Available for Park and Recreation: letter of intent for board in DW Paper
Patty Exits Meeting

Library:

Contract will be in hand by Friday April 13, 2018 per Yennie,

Desert Whispers: Lisa Cooper has requested thumb drives to save old emails to free up room and speed up computer. New Office Hours Tuesday – Saturday 9am til 2pm

Drug Testing Kits and Training:

Glenna is trained and needs one more person to be trained. Should have kits on hand. Bio med is what the FD and EMS use and they will send kits for free for the oral swabs and you send back to them for testing for the cost of \$ 40.00 each . They suggest 5 kits for a year due to expiration date. Patti Effingham has all the information and Glenna will have Patti email it.

Lake Issues:

Lake is losing water to a unknown place. Need to locate a person who is a expert in water lose of lake to find the leak (s). At this time we are pumping water into the lake from the well. Cant leave it off due to still losing water. Allen is concerned that the lake will become dry and would like to see a increase of funds for just the lake. At this time we have a \$ 2,000.00 budget for the lake and it needs to be increased to solve the Lake water loss. Maybe go back to old system for keeping water in the lake.

Patti Effingham to call other lake owner to see if water levels are up and who they use to build and trouble shoot.

Airport:

FAA requires that all the moneys for “**Through The Fence**” have to go to the Airport or lose the funding from Federal. Fencing on inside is done. Check on billing for the Grassy Grass for Mr. Church.

Grants:

At this time we have no grants.

Need to check into a professional Grant Writer

Special Grants?

Closing:

Meeting was adjourned at 11:45 a.m.

Respectfully submitted by: Lisa Cooper

Approved by the NLPRD Board on Ron Wilson on April 13, 2018